

## THE CORPORATION OF THE MUNICIPALITY OF KINCARDINE

### Heritage Kincardine Minutes

Monday, July 22, 2019

Members Present	Sylvia Leigh Alex MacGregor Cathy Ellis Jenna Leifso Kasey Searle
Members Absent	Dorne Fitzsimmons Mary Lehman
Staff Present	Jennifer Lawrie

1. **Call to Order**

Chair Sylvia Leigh called to order the Heritage Kincardine meeting of The Corporation of the Municipality of Kincardine at 5 p.m. on Monday, July 22, 2019 at 786 Princes Street N. Kincardine.

2. **Additions/Deletions/Amendments to the Agenda**

None.

3. **Disclosure of Pecuniary Interest**

None disclosed.

4. **Adoption of Minutes**

**Resolution # 07/22/19 - 01**

**Moved by:** Alex MacGregor

**Seconded by:** Sylvia Leigh

THAT the Heritage Kincardine Committee adopt the minutes of the meeting of June 24, 2019 as presented.

Carried.

5. **Outstanding Business**

### **5.1 Job Creation Partnership**

The Ontario Job Creation Partnership Concept Paper has been sent to the Province for review. If approved, the next step will be the actual grant application form. Staff is aiming for an October start day.

In the meantime, the summer students at the Municipal Office are scanning photos.

### **5.2 Heritage Conservation District Study**

The Heritage Conservation District RFP was awarded to Stantec Consulting Ltd. Stantec will meet with Heritage Kincardine on August 12 at 2:30 p.m. at the Municipal Administration Centre.

The study process will involve four phases including background research, evaluation of historical and architectural value or interest, draft report to Council and final report to Council. There will be public information sessions and opportunities for the residents to provide their input.

### **5.3 Heritage Plaque**

The Heritage Plaque for 203 Durham Street will be presented at Council on August 7, 2019.

### **5.4 Walking/Driving Tour**

The Tiverton Walking Tour was a big success. Our GIS Summer Student will be making a GIS Storybook with it so that it can go online similar to the walking and driving tour.

Sylvia ordered 500 more Bruce Township Driving Tours per Resolution #06/24/19 - 03.

### **5.5 Signage**

Staff is working on quotes and placement locations for the Salt Block signage. Kasey is working on updating the Arts Centre Signage.

### **5.6 Kincardine Pavilion**

The committee reviewed the draft signage wording for the Pavilion.

Kasey will do a draft of the signage and Staff will put the Pavilion pictures on the google drive.

### **5.7 Weekly Articles to Newspaper**

The weekly heritage articles have been placed in the Kincardine Independent. The Committee will ask to see if Mary has four more from the Tiverton Walking Tour that we can add. After that, we will do some on Princes and Queen Streets.

#### **5.8 Review of Action Items from Previous Meetings**

Committee reviewed the action items from the previous meetings.

### **6. New Business**

#### **6.1 Architectural Drawings - 880 Huron Terrace**

Committee discussed donating the drawings to the Bruce County Museum and Cultural Centre (BCMCC) archives. Staff spoke to BCMCC about transferring the drawings. For items such as these that are not created or used by the Municipality, their procedure is to request that the items be donated as opposed to transferred where they would remain the property of the Municipality but would be stored at the Archives.

**Resolution # 07/22/19 - 02**

**Moved by:** Cathy Ellis

**Seconded by:** Jenna Leifso

THAT Heritage Kincardine contact the donor of the architectural drawings of 880 Huron Terrace to let them know that the Municipality recommends that they be donated to the Bruce County Museum and Cultural Centre archives to ensure they are preserved in an appropriate archival manner;

AND FURTHER THAT if the donor has no objections, Heritage Kincardine recommend that the drawings be donated as per above.

Carried.

### **7. Financial Report**

The Committee reviewed the financial report for June.

### **8. Correspondence**

#### **8.1 CHO News Summer Edition 2019**

#### **8.2 South Bruce Peninsula - Heritage Share Event**

### **9. Schedule of Meetings**

August 28, 2019 - \*new date

September 23, 2019

October 28, 2019

November 25, 2019

December 23, 2019

10. **Adjournment**

**Resolution # 07/22/19 - 03**

**Moved by:** Kasey Searle

**Seconded by:** Cathy Ellis

THAT the Heritage Kincardine Committee adjourn at 6:15 p.m.

Carried.

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Chair, Sylvia Leigh

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Secretary, Jennifer Lawrie