



Community Economic Development Committee Minutes

1. CALL TO ORDER

The Community Economic Development Committee (CEDC) Meeting was called to Order at 5:00 pm on Thursday, March 20th, 2019, in the Public Hall at the Municipal Administration Centre.

2. COMMITTEE MEMBERS PRESENT

- Sharon Chambers
- Marie Wilson
- Anne Eadie
- Linda Bowers
- Don Jones
- Tracy Primeau
- Ashley Richards

STAFF MEMBERS PRESENT

- Jenna Ujiye, Community Development Officer
- Kelly McDonald, Tourism Coordinator

3. APPOINTMENT OF CHAIR AND DEPUTY CHAIR

Section C8.1 of the Municipality of Kincardine Procedure By-law sets out that each committee shall name or rename a Chair at their first meeting of each year.

Resolution CEDC #03/20/19 - 1

Moved by: Linda Bowers

Seconded by: Sharon Chambers

THAT Don Jones be appointed as Chair for the Community Economic Development Committee for the 2019 year;

AND FURTHER THAT Marie Wilson be appointed as Vice Chair for the same period.

Carried.

4. AMENDMENTS, ADDITIONS OR DELETIONS TO/FROM THE AGENDA

5. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None Disclosed

6. REVIEW OF THE MUNICIPALITY'S PROCEDURE BY-LAW

Deputy Clerk Jennifer Lawrie gave an overview of the Procedure By-law.

- Quorum is 50% +1
- Motions must be made in order for any decision to move forward
- Meetings are open to the public
- Electronic participation – only allowed twice per year. It does not count towards quorum, but electronic attendees can vote.
- For any pecuniary interest, a form must be completed and filed with the minutes.

7. WELCOME AND INTRODUCTIONS

Each member gave a quick introduction of themselves and why they are interested in Community Economic Development.

*ACTION – Jenna Ujiye to get profile information from each member.

8. NEW BUSINESS

8.1. Introduction of Policy Chair

Deputy Mayor Marie Wilson serves as the Policy Chair for Community Economic Development and addressed the Committee.

8.2. Review of the Terms of Reference

8.3. CAO Update

- Report attached and forming part of the minutes.
- *ACTION – Jenna Ujiye to prepare a slide deck for the CEDC committee members to use when they are speaking with the public. To be presented at the next meeting.

8.4. Community Development Officer Update

- Main Focuses include: Business Development and Support, Nuclear Supply Chain Support, Residential and Workforce Support and Growth, Community Development Communications and Marketing and Measurement.

8.5. Tourism Coordinator Update

- Currently preparing marketing and development for the 2019 season. Hiring students and preparing workplans.

9. FINANCIALS UPDATE

- The committee has \$2300.00 to go towards sub-committees, which will be discussed during the next meeting.
- *ACTION – Jenna Ujiye to meet with Chair and Vice Chair to discuss priorities and committee agendas.

10. NEXT MEETING

Thursday, May 30 at 5pm

Kincardine Community Economic Development Committee Minutes

11. ADJOURNMENT

Resolution CEDC #03/20/19 - 2

Moved by: Marie Wilson

Seconded by: Sharon Chambers

THAT the Community Economic Development Committee adjourn at 7:02 pm.

Carried.


Chair


Secretary

