



THE CORPORATION OF  
THE MUNICIPALITY OF KINCARDINE  
1475 RR5 Con. 5  
Kincardine ON  
N2Z 2X6

**FREEDOM OF INFORMATION (FOI) RELEASE FORM  
APPLICATION TO FILL A VACANCY ON COUNCIL**

**NOTICE:**


An application to Fill Vacancy on Council, which contains some contact information, is a public document that may be inspected by any person at the Municipality's Clerk's Office at a time when the office is open until such time as the form is legally destroyed. It will also be included on the Council Agenda.

**PURPOSE OF THIS FORM:**

This form can be used to consent to permit other methods of public disclosure of specific contact information in addition to public inspection of forms. By completing and submitting this form you authorize municipal staff to include on the Municipality's website, and make available to any person upon request by all of the following methods: in person, by phone, mail, e-mail or fax, the information below with respect to your application to Fill a Vacancy on Council.

**INSTRUCTIONS:**

Submit this form in person to the Clerk's Office, 1475 Concession #5 RR5 Kincardine ON N2Z 2X6:

Name of Applicant <b>ANDREA CLARKE</b>			
Address <b>1107 Withers Crescent</b>		Unit No.	City <b>Kincardine</b>
		Postal Code <b>N2Z 2G4</b>	
Home Phone No. <b>(519) 318-4028</b>	Business Phone No.		Cell Phone No.
E-mail Address <b><del>off@clarkelaw.com</del> alclarkelaw@gmail.com</b>			
Website Address			
<i>In accordance with the Municipal Freedom of Information and Protection of Privacy Act, as amended, I hereby authorize municipal staff to include on the Municipality's website, and make available to any person upon request by all of the following methods: in person, by phone, mail, e-mail or fax, the information shown with respect to my application to fill a vacancy on Council.</i>			
Signature of Applicant 		Date <b>17th May 2021</b>	

Personal information on this form is collected under the authority of the *Municipal Elections Act, 1996* and will be used by an applicant for the purpose of authorizing the Clerk to publicly disclose the information by the methods detailed on the form. This document is a public record, despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*, and, until its destruction, may be inspected by any person at the Clerk's Office at a time when the office is open. Questions about this collection can be directed to the Clerk, 1475 Concession 5 RR5 Kincardine Ontario N2Z 2X6 (519) 396-3468

# Council Vacancy Application

**Instruction:** Please print or type information  
(except signatures)

## NOTE

- A Council Vacancy Application may only be filed in person; it may not be faxed or emailed
- It is the responsibility of the person applying to file a complete and accurate application

Council Vacancy Application of a person to be a candidate for appointment to the position of Councillor for the Municipality of Kincardine

Candidate Full Name: <b>Andrea Clarke</b>		For the Office of: <b>Councillor Ward 1</b>
Candidate's full qualifying address within the Municipality		
Street Number: <b>1107</b>	Street Name: <b>Withers Crescent</b>	
Municipality Kincardine	Province Ontario	Postal Code N2Z 2G4
Candidate's full mailing address (if different from qualifying address above)		
Street Number:	Street Name:	
Municipality	Province	Postal Code
Telephone (incl. area code) <b>(519) 318-4028</b>		Email Address <b>alclarkelaw@gmail.com</b>

## Declaration of Qualification

I Andrea Clarke the applicant mentioned in this form, declare that I am presently legally qualified or would be presently legally qualified if I were not a member of the Legislative Assembly of Ontario or the Senate House of Commons of Canada, to be elected and to hold the office for which I have applied and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Declared before me  
at Municipality of Kincardine the  
Municipality of Kincardine of  
Kincardine in the  
County of Bruce this  
17 day of May, 2021

Signature of Applicant

Signature of Clerk or Designate

Date Filed (yyyy/mm/dd) **2021/05/17** Time Filed **3:02 pm**

## Certification by Clerk or Designate

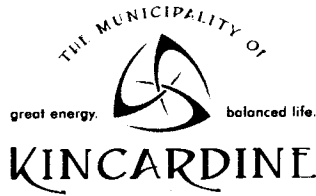
I the undersigned clerk of this municipality do hereby certify that I have examined the application of the aforesaid candidate filed with me and am satisfied that the candidate is qualified to be appointed and that the appointment complies with the Act.

Signature

Date Filed (yyyy/mm/dd)

2021/06/07

Personal information on this form is collected under the authority of the Municipal Act, 2001 and will be used for the nomination process for filling a vacancy on Council and will be available for public inspection in the office of the Clerk, Municipality of Kincardine until the next municipal election. Questions about this collection of personal information should be directed to the Clerk, 1475 Concession 5 RR5 Kincardine Ontario N2Z 2X6 (519) 396-3468.



**Municipality of Kincardine  
Declaration of Qualifications – Council  
To Fill a Vacancy on Council**

I, Andrea Clarke a nominated candidate  
for the office of:

X Councillor Ward 1

**Do Solemnly Declare That:**

1. I am qualified pursuant to the *Municipal Elections Act, 1996*, as amended and the *Municipal Act, 2001* to be elected to and to hold the office of:

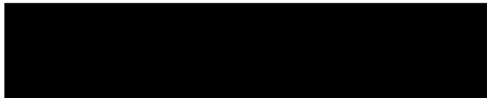
X Councillor Ward 1

2. Without limiting the generality of paragraph 1, I am at least eighteen years of age, a Canadian citizen, a resident of the Municipality of Kincardine or the owner or tenant of land in the Municipality of Kincardine or the spouse of such owner or tenant;
3. I am not ineligible or disqualified under the *Municipal Elections Act, 1996*, as amended, the *Municipal Act, 2001*, the *Municipal Conflict of Interest Act* or any other Act to be elected to or hold the above-mentioned office;
4. Without limiting the generality of paragraph 3,
  - I am not an employee of the Municipality of Kincardine, or if I am an employee of the Municipality of Kincardine, I am on an unpaid leave of absence as provided for by section 30 of the *Municipal Elections Act, 1996*, as amended;
  - I am not a judge of any court;
  - I am not a member of the Assembly as provided in the Legislative Assembly Act or of the Senate or House of Commons of Canada or, if I am such a person, I will provide proof of my resignation in a form satisfactory to the Clerk of the Municipality of Kincardine prior to 2:00 p.m. on Nomination Day, December 21, 2020;
  - I understand that the Clerk of the Municipality of Kincardine will reject my nomination for the above-mentioned office if I fail to provide proof of resignation by this deadline;
  - I am not a member of the Executive Council of Ontario or a federal Minister of the Crown;
  - I am not a Crown employee within the meaning of the *Public Service Act*, or if I am a Crown employee, I have followed and will continue to follow all the relevant provisions of Part III of such Act;

5. I am not prohibited from voting at the municipal election under subsection 17(3) of the *Municipal Elections Act, 1996*, as amended;
6. Without limiting the generality of paragraph 5,
  - I am not a person who is serving a sentence of imprisonment in a penal or correctional institution;
  - I am not a person who was convicted of a corrupt practice described in subsection 90(1), (2) or (3) of the *Municipal Elections Act, 1996*, as amended;
7. I am not a candidate who was convicted of a corrupt practice under subsection 91 of the *Municipal Elections Act, 1996*, as amended or of an offence under the Criminal Code (Canada), in connection with an act or omission with respect to a municipal election which this Act applies;
8. I am not disqualified from being elected to or holding office by reason of any violations of the election campaign financial requirements or violations for not filing the financial statement pursuant to the *Municipal Elections Act, 1996*, as amended; and

I, Andrea Clarke , make this solemn Declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the *Canada Evidence Act*.

Declared before me at the Municipality of Kincardine, on this 17 day of May, 2021.



Signature of Candidate



Signature of Clerk or Designate

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## **Personal Statement**

Name: Andrea Clarke  
Address: 1107 Withers Crescent  
Kincardine, Ontario  
N2Z 2G4

Qualifications: BSc, LLB, MBA

My journey to Kincardine has been unconventional but one which has been rich and rewarding. I arrived in Kincardine in June 2018 with my husband and three young children, and I could not have imagined a more beautiful and welcoming community than the one my family and I have grown to call home.

Much consideration has gone into the decision to put myself forward to fill the vacancy for Ward 1 councillor, particularly with the caliber of remarkable candidates who have come forward in the past. I am however, a true believer in rolling up your sleeves and becoming involved.

A little bit about myself, I was born and raised in Oakville Ontario, and attended Brock University where I completed an undergraduate degree in Science. I was awarded a Rotary Scholarship for post-secondary studies and headed to the UK for law school. I attended the University of Birmingham for my Law Degree. After Law School, I completed a political internship in upstate New York. The internship allowed me to deal with constituent issues and see the genuine concerns of individuals, particularly in light of the fact that there had been significant job losses in the manufacturing sector in the region at the time. Those circumstances ignited a desire in me to assist where I could, and to try and gain a greater understanding of the concerns and fears that people were facing. While I did not have any grand plans after the end of my internship, it became clear to me that I wanted to be of service where I could.

I returned to the UK for the purposes of work and in due course I completed an MBA. The main driving force behind my completion of an MBA was to assist with the business and management aspect of my law practice in the UK. As time went on, I became increasingly involved with my local community and as a result I spent 8 years as a Councillor. My skills developed though my law degree and my MBA served me well as a councillor. I felt capable of interpreting by-laws, setting budgets as well as scrutinising budgets.

While politics was of some interest to me, it became increasingly clear that I was more driven to be the change that I had hoped to see. The aspects I enjoyed most as a Councillor was the time spent engaging with local residents, whether that was in the form of door-to-door chats or at a drop-in center we organised at the library once a month. I felt compelled to assist wherever I could, knowing that I was a voice for others in circumstances where they may not otherwise

have a voice. The range of issues dealt with included but were not limited to: planning permission for developments, concerns surrounding speeding on residential roads, and lack of infrastructure in areas with significant increased development.

I felt my largest asset was my ability to listen. I learned to understand a distinct and different perspective and to effectively convey that information to a boarder audience.

As a sole proprietor and small business owner, I am a firm believer in Councils being representative of their community.

The importance of community and connection cannot be overstated, particularly in a year where circumstances have forced us to be so separated.

The issues currently which I feel particularly connected with encompass affordability within our municipality, ensuring there is adequate and sufficient healthcare for our residents and that particularly in light of the pandemic that we continually look to support our local businesses in whatever capacity that we can.

I have found that, in life, I am happiest when I feel that there is a greater purpose for which I am serving, so with that belief I have put myself forward to unreservedly serve the Kincardine Community.